



Facility

Name: *RGEC @ Gil Sanchez Elementary* **License Number:** *165659*
Address: *376 Jarales Rd, Jarales, NM 87023*
Phone: *5053008370* **Fax:** **E-mail:** *mlujan@rgec.org*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *10/15/2017* **Expiration Date:** *10/14/2018*

Capacity

Over Age 2: *122* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *0*
Square Footage: *0*

Census

Over 2: *33* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation - Morning

Monday <i>3:15 PM - 6:00 PM</i>	Tuesday <i>3:15 PM - 6:00 PM</i>	Wednesday <i>3:15 PM - 6:00 PM</i>	Thursday <i>3:15 PM - 6:00 PM</i>	Friday <i>3:15 PM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Days and Hours of Operation - Afternoon

Monday <i>Closed</i>	Tuesday <i>Closed</i>	Wednesday <i>Closed</i>	Thursday <i>Closed</i>	Friday <i>Closed</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *05/16/2018* **Time In:** *3:05 PM* **Time Out:** *4:00 PM* **Purpose:** *Annual*

Licensure

8.16.2.40 A Licensing Requirements	<i>Compliance</i>
8.16.2.40 B Capacity of a Program	<i>Compliance</i>
8.16.2.40 C,D Incident Reporting Requirements	<i>Not Inspected</i>

Administrative Requirements

8.16.2.41 A Administrative Records

Non-compliance

The program failed to display in a prominent place the dated weekly menus for meals and snacks.

Corrective Action Plan

The program will post the missing item(s).

Date to be Completed: 06/15/2018

8.16.2.41 B Mission, Philosophy and Curriculim Statement

Not Inspected

8.16.2.41 C Parent Handbook

Not Inspected

8.16.2.41 D Children's Records

Non-compliance

Of the 8 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.41 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The program will review all children's records to ensure up-to-date emergency contact information is on file.

Date to be Completed: 06/15/2018

8.16.2.41 E Personnel Records

Compliance

8.16.2.41 F Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.42 A Personnel and Staffing Requirements

Compliance

8.16.2.42 B Staff Qualifications

Compliance

8.16.2.42 C Training

Not Inspected

Services & Care of Children

8.16.2.43 A Guidance

Compliance

8.16.2.43 B Physical Environment

Compliance

8.16.2.43 C Social-Emotional Responsive Environment

Compliance

8.16.2.43 D Equipment and Program

Compliance

8.16.2.43 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.43 F Outdoor Play Areas

Compliance

Services & Care of Children (*continued*)

8.16.2.43 G Swimming, Wading and Water	N/A
8.16.2.43 H Field Trips	Not Inspected

Food Service

8.16.2.44 B Meals and Snacks	Compliance
8.16.2.44 C Kitchens	Compliance

Health & Safety Requirements

8.16.2.45 A Hygiene	Compliance
8.16.2.45 B First Aid Requirements	Compliance
8.16.2.45 C Medication	N/A
8.16.2.45 D Illnesses	Compliance
8.16.2.46 A-H Transportation Requirements	N/A

Buildings, Grounds & Safety

8.16.2.47 A Housekeeping	Compliance
8.16.2.47 B Pest Control	Compliance
8.16.2.47 C Mechanical Systems	Compliance
8.16.2.47 D Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.47 E Exits and Windows	Compliance
8.16.2.47 F Toilet and Bathing Facilities:	Compliance
8.16.2.47 G Safety Compliance:	Compliance
8.16.2.47 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.47 I Pets	N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Mark Prizzi*



Facility Representative: *Michael A Lujan Samantha Sanchez*